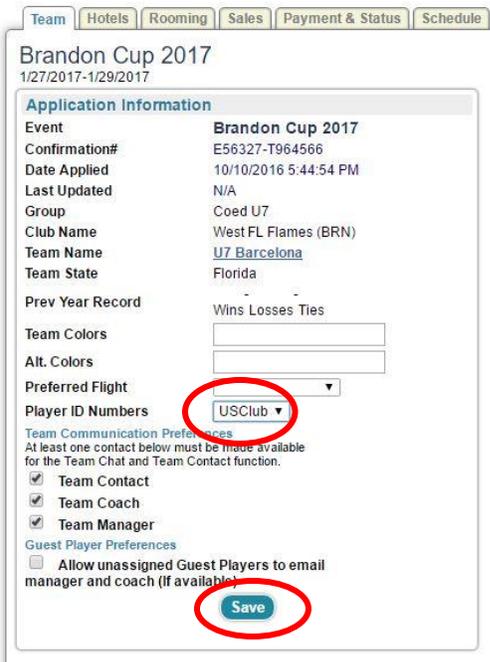


## Teams attending Adidas Brandon Cup 2017 with US Club Passes

If you will be attending the tournament with US Club passes, click on Adidas Brandon Cup in your Got Soccer team account under Event Registration History. You will be in the Team Tab. Choose the drop down and click on US Club to set your passes for this tournament. Click on Save.



Team | Hotels | Rooming | Sales | Payment & Status | Schedule

Brandon Cup 2017  
1/27/2017-1/29/2017

**Application Information**

Event: Brandon Cup 2017  
Confirmation#: E56327-T964566  
Date Applied: 10/10/2016 5:44:54 PM  
Last Updated: N/A  
Group: Coed U7  
Club Name: West FL Flames (BRN)  
Team Name: [U7 Barcelona](#)  
Team State: Florida

Prev Year Record: Wins Losses Ties

Team Colors:   
Alt. Colors:

Preferred Flight:

Player ID Numbers: **USClub** ▼

Team Communication Preferences  
At least one contact below must be made available for the Team Chat and Team Contact function.

Team Contact  
 Team Coach  
 Team Manager

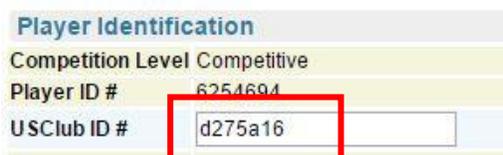
Guest Player Preferences  
 Allow unassigned Guest Players to email manager and coach (if available)

**Save**

Go back to your Got Soccer Home screen and select roster.



You will need to click on each player and enter the US Club Pass number.



**Player Identification**

Competition Level: Competitive

Player ID #: 6254694

USClub ID #: **d275a16**

Click on Update after you enter the US Club ID number.

After you have updated each of the player's US Club ID numbers, go back to Adidas Brandon Cup under the Event Registration History. Click on roster. You will now see all of the US Club ID numbers listed.



If you created a Got Soccer account to apply to Adidas Brandon Cup and you only have US Club passes, you will need to click on the Roster tab and choose Adidas Brandon Cup. From here you can add each player using the Register New Player Button. Please enter as much info as possible: Date of Birth, US Club ID #, Uniform #, etc. This info must match the US Club roster that you will check in with.

Guest Players: The player from the other club needs to add themselves to the tournament guest player pool. They can do this from their Got Soccer player account. Click on "Events" and then click on "Search Events". Search for Adidas Brandon Cup and click on "Register as Guest Player".

This player will not need to be added to your roster from the guest player pool. In your team account, click on Adidas Brandon Cup in your Event Registration History list.

Name/Date	Type	Status	Applied	Accepted	Paid	Roster	Schedule	eTravel	Support
Brandon Cup 2017 1/27/2017 - 1/29/2017	Tournament	Accepted	10/10/2016	Yes	No	Default	TBA	Request	Request
2016-2017 Fall Classic - Brandon 09/18/2016 - 11/20/2016	League	Accepted	09/18/2016	Yes	No	Default	View	Request	Request

Click on the Guest tab.



Now you can click on the name of the guest player you need to add from the guest player pool. You will need to choose your team from the drop down menu, input their jersey number and click on the "Update" button.

**Team Assignment**

Guest Of (unassigned) ▼

Guest Jersey #

**Update**

Now go back to your roster tab and choose the Adidas Brandon Cup 2017 Tournament to view your player roster. Scroll down and you should see the Guest Player that you added from the guest player pool. Click on the “Add” button next to the player’s name. They will be added to your team and will now print on the game card.

You will need to write in any guest players onto the US Club roster and submit along with your passes for team check in. You will also need to have a completed US Club Player Loan Form from the player’s club. Submit this with your roster.

To complete online check in, you will now need to go to your Got Soccer team account. Under Event Registration History, click on Adidas Brandon Cup.

**Event Registration History**  
Items 1 - 7 of 7

Name/Date	Type	Status	Applied	Accepted	Paid	Roster	Schedule	eTravel	Support
<span style="border: 1px solid red; border-radius: 50%; padding: 2px;">▶</span> Brandon Cup 2017 12/29/2017 - 1/29/2017	Tournament	Accepted	10/10/2016	Yes	No	Default	TBA	<a href="#">Request</a>	<a href="#">Request</a>
<span style="border: 1px solid red; border-radius: 50%; padding: 2px;">▶</span> 2016-2017 Fall Classic - Brandon 04/1/2016 - 11/30/2016	League	Accepted	09/18/2016	Yes	No	Default	<a href="#">View</a>	<a href="#">Request</a>	<a href="#">Request</a>

Next, click on the documents tab.

Home Events Game History Email Team College Search Player Suspensions Help Log Out

My Events Search Events Permission to Travel

Team Hotels Rooming Sales Payment & Status Schedule Requests Misconduct Guests Support & Feedback Roster **Documents**

Brandon Cup 2017  
1/27/2017-1/29/2017

Now, you will upload the Player and Coach Passes and the Official Roster you received from your club registrar using the drop box. Each file must be one pdf file. One pdf for the roster, one pdf for the passes and one pdf for any guest player forms.

**Team Document Upload**

File Name/Description (recommended)  
 Player and Coach Passes ▼

Select File  
 Choose File No file chosen

Upload File

This is what your document section should look like after the roster and the passes are uploaded. The tournament will see these uploaded documents and see that your rosters are ready to check in. Please give us 24 hours to check you in.

Document	Created	Accessed	Verified	
<a href="#">Player and Coach Passes</a>	10/18/2016 1:32:41 PM	N/A	✓	<a href="#">Delete</a>
<a href="#">Roster</a>	10/18/2016 1:32:26 PM	N/A	✓	<a href="#">Delete</a>

After the tournament has checked your team in, we will upload a stamp, approved roster back into the document section of your account. The green check marks indicate that everything provided is verified. This will let you know that we have checked your team in for the tournament. All players listed on this roster will be printed on the game card. It will look like this when you have completed check in. Please make sure you have a medical release for each player on hand at each game.

Document	Created	Accessed	Verified	
<span style="border: 1px solid red; border-radius: 50%; padding: 2px;"><a href="#">Stamped, Approved Roster</a></span>	10/18/2016 10:01:10 AM	N/A	<span style="border: 1px solid red; border-radius: 50%; padding: 2px;">✓</span>	<a href="#">Delete</a>
<a href="#">Roster</a>	10/18/2016 9:53:02 AM	10/18/2016 10:00:03 AM	✓	<a href="#">Delete</a>
<a href="#">Player and Coach Passes</a>	10/18/2016 9:52:46 AM	10/18/2016 10:00:12 AM	✓	<a href="#">Delete</a>